

**MINUTES OF THE MEETING OF THE BOARD
OF DIRECTORS OF THE ROBERTSON FIRE PROTECTION
DISTRICT OF ST. LOUIS COUNTY, MISSOURI ON
APRIL TENTH, TWO THOUSAND TWENTY-THREE**

The Board of Directors for the Robertson Fire Protection District met in a regular open session at the Administrative Offices at 12641 Missouri Bottom Road, Hazelwood, Missouri at 6pm on April 10, 2023. This meeting is being held in person. Individuals are asked to sign in. Individuals that plan to speak are required to sign in.

Jennifer Guyton, Chairwoman/Director
Steve Field, Treasurer/Director
Maggie Sieve, Secretary/Director
Adam Long, Assistant Chief
Paul Martin, District Attorney

The meeting is opened with the Pledge of Allegiance to the U.S. flag.

Director Sieve conducted a roll call. All directors were present.

AGENDA

Director Field made a motion to accept the agenda as presented, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

MINUTES

Director Sieve made a motion to accept the open and closed minutes of March 13, 2023, March 21, 2023, March 27, 2023, March 30, 2023, and April 3, 2023 seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field made a motion to pay the bills and invoices, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Guyton introduced the District's new full time Administrative Assistant, Suzette.

PUBLIC

Joy Rogers submitted questions and spoke to the board regarding staffing concerns. Director Guyton and Assistant Chief Long addressed concerns.

NEW BUSINESS

Assistant Chief Long introduced Lexipol Policy Solutions to the District. Lexipol creates policies for public entities that are in line with individual state and federal laws.

Director Sieve motioned to accept the bid from Lexipol Policy Solutions, not to exceed \$23,000.00, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Guyton tables the vote on the Pensions Board of Trustees.

Director Field gave an update on the media closet situation. Feather Shark will be cleaning the media closets to remove outdated and unused equipment and services.

Director Field motioned to accept the bid from Feather Shark not to exceed the amount of \$13,000.00 to update, clean, and organize House 1 and House 2 media closets and correct the EFax situation, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Guyton announced Retirement Resolutions 2023-5 and 2023-6.

Director Sieve motioned to pass Resolution 2023-5 and 2023-6, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Guyton announced an agreement with Citizens for Policy Reform, LLC to help with legislation the District has in Jefferson City. This matter will be discussed in closed session.

Director Field made a motion to hold an executive closed session on April 17, 2023 at 5pm, a regular open session on April 24, 2023 at 6:00pm, and a special open on April 20, 2023 at 6pm at 12641 Missouri Bottom Rd, Hazelwood, MO 63042 and on Zoom, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

CLOSED SESSION

Director Sieve made a motion to enter into closed session at 6:42 pm for the following reasons:

1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION, ATTORNEY-CLIENT COMMUNICATIONS (610.021 (1)).
2. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).
3. PREPARATION, INCLUDING AND DISCUSSION OF WORK PRODUCT, ON BEHALF OF THE DISTRICT OR ITS REPRESENTATIVES FOR DISTRICT LITIGATION AND IAFF NEGOTIATIONS (610.021(9)).

Seconded by Director Field. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REOPEN FROM CLOSE

Director Field motioned to adjourn the closed session and reconvene in Open Session at 6:51pm, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REPORT FROM CLOSED SESSION

Director Sieve motioned to accept the contract from Citizens for Policy Reform, LLC with the flat fee of \$7500 and \$500 per month, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field motioned to promote Captain Mason Washington to floating Battalion Chief and Interim Medical Officer, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Sieve motioned to promote Captain Kenneth Hughes to Interim Fire Marshall, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Sieve motioned to promote Private William Herman to Captain, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field motioned to promote Private Dan Cantrell to Engineer, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ADJOURNMENT

Director Field made a motion to adjourn the meeting, seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Meeting adjourned at 6:57pm.


Secretary, Board of Directors


President, Board of Directors

ROBERTSON FIRE PROTECTION DISTRICT
AGENDA - REGULAR BOARD MEETING APRIL 10TH, 2023-6:00 P.M.
ROBERTSON ADMINISTRATIVE OFFICES - 12641 MISSOURI BOTTOM ROAD

This meeting is being held in person and on Zoom. Individuals who intended on speaking are required to sign in.
Zoom Link: <https://zoom.us/j/97641915623?pwd=dm9vbytMWGVGREZaT0ZtZXZlZWNkUT09>

1. CALL TO ORDER:
 - a. Pledge of Allegiance
2. AMENDMENT AND/OR ADOPTION OF AGENDA
3. APPROVAL OF March 13th, March 21st, March 27th, March 30th and April 3rd, 2023 MINUTES
4. ACCOUNTS PAYABLE
5. PUBLIC **All questions must be submitted in writing, with name printed legible, signed, and dated. Limit to 5 minutes**
6. NEW BUSINESS
 - a. Lexipol Policy Solutions
 - b. Pension Board of Trustees
 - c. Feathershark Media Closet Bid
 - d. Retirement Resolutions: 2023-5 and 2023-6
 - e. Citizens for Policy Reform LLC
7. REGULAR SESSION: Executive Closed Session on April 17th, 2023 at 5:00pm
Regular Open Session on April 24th, 2023 at 6:00pm
Special Open Session (IAFF, Local 2665 Negotiations) on April 20th, 2023 at 6:00pm
8. THE ROBERTSON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS WILL HOLD A CLOSED SESSION. THE CLOSED SESSION WILL BE HELD IN ACCORDANCE WITH RSMO 610.021:
 1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION (610.021 (1)).
 2. HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).
9. ADJOURNMENT

April 10, 2023
Joy Rogers
4919 Orange Blossom
Hazelwood Missouri 63042

To Robertson Firehouse Board

In the last few months we've seen the Firehouse lose either by retiring, firing are just leaving 12 Firemen. I would like to know how many of them have been replaced with trained firemen and are on duty. What is the boards plans if these firemen can't be replaced in a timely manner? What is your plan if the shifts can't be filled?

Joy Rogers

STATE OF MISSOURI)
)
COUNTY OF ST. LOUIS) SS.

CERTIFICATION

I, Margaret Sieve, Secretary of the Board of Directors of the Robertson Fire Protection District of St. Louis County, Missouri, do hereby certify that the attached copy of Resolution No. 2023-05 adopted on the 10th day of April 2023 has been compared with the original thereof and that it is a complete and correct copy of such original as it appears on record on file in the Robertson Fire Protection District office.

IN TESTIMONY THEREOF, I have hereunto set my hand in said District in St. Louis County Missouri this 10th day of April 2023

(Seal)



Margaret Sieve/Secretary

STATE OF MISSOURI)
)
COUNTY OF ST. LOUIS) *SS.*

CERTIFICATION

I, Margaret Sieve, Secretary of the Board of Directors of the Robertson Fire Protection District of St. Louis County, Missouri, do hereby certify that the attached copy of Resolution No. 2023-06 adopted on the 10th day of April 2023 has been compared with the original thereof and that it is a complete and correct copy of such original as it appears on record on file in the Robertson Fire Protection District office.

IN TESTIMONY THEREOF, I have hereunto set my hand in said District in St. Louis County Missouri this 10th day of April 2023

(Seal)



Margaret Sieve/Secretary