

ROBERTSON FIRE PROTECTION DISTRICT
AGENDA - REGULAR BOARD MEETING MAY 22ND, 2023--6:00 P.M.
ROBERTSON ADMINISTRATIVE OFFICES - 12641 MISSOURI BOTTOM ROAD

This meeting is being held in person and on Zoom. Individuals who intended on speaking are required to sign in.

Zoom Link: <https://zoom.us/j/97372954601?pwd=UThyMHJtQU1sR1Q0YVhVVG9sVnpBdz09>

1. CALL TO ORDER:
 - a. Pledge of Allegiance
2. AMENDMENT AND/OR ADOPTION OF AGENDA
3. APPROVAL OF May 8th and May 15th, 2023 MINUTES
4. ACCOUNTS PAYABLE
5. NEW BUSINESS
 - a. Automating Certain Vendor Payments.
 - b. ESO Hydrant App--REMOVED
 - c. Administrative Education Pay
6. FIRE CHIEF'S REPORT
 - a. Fire Truck Pre-Payment Savings
7. PUBLIC **All questions must be submitted in writing, with name printed legible, signed, and dated. Limit to 5 minutes**
8. REGULAR SESSION: No Meeting—May 29th, 2023
Executive Closed Session on June 5th, 2023 at 5:00pm
Regular Open Session on June 12th, 2023 at 6:00pm
Reminder: Special Open Session (Local 2665 Negotiations) on May 25th, 2023 at 6:00pm
9. THE ROBERTSON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS WILL HOLD A CLOSED SESSION. THE CLOSED SESSION WILL BE HELD IN ACCORDANCE WITH RSMO 610.021:
 1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION (610.021 (1)).
 2. HIRING, FIRING, DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).
10. REOPEN FROM EXECUTIVE CLOSED SESSION
11. ADJOURNMENT

**MINUTES OF THE MEETING OF THE BOARD
OF DIRECTORS OF THE ROBERTSON FIRE PROTECTION
DISTRICT OF ST. LOUIS COUNTY, MISSOURI ON
MAY TWENTY SECOND, TWO THOUSAND TWENTY-THREE**

The Board of Directors for the Robertson Fire Protection District met in a regular open session at the Administrative Offices at 12641 Missouri Bottom Road, Hazelwood, Missouri at 6pm on May 22, 2023. This meeting is being held in person. Individuals are asked to sign in. Individuals that plan to speak are required to sign in.

Jennifer Guyton, Chairwoman/Director
Steve Field, Treasurer/Director
Maggie Sieve, Secretary/Director
Dave Herman, Fire Chief
Paul Martin, District Attorney

The meeting is opened with the Pledge of Allegiance to the U.S. flag.

Director Sieve conducted a roll call. All directors were present.

AGENDA

Director Field made a motion to accept the agenda with the change presented, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

MINUTES

Director Sieve made a motion to accept the open and closed minutes of May 8, 2023 and May 15, 2023 seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ACCOUNTS PAYABLE

Director Field made a motion to pay the bills and invoices, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

NEW BUSINESS

Administrative Assistant Suzette requests that the Board of Directors to automate certain vendor payments.

Director Guyton spoke about the separation of Administrative pay and union bargained benefits.

FIRE CHIEF'S REPORT

Chief Herman discussed the advantages of prepaying on the fire truck in order to save money.

Director Sieve made a motion to prepay McQueen, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

PUBLIC

John Zumudio made public comments about the union negotiations. He asked questions about social media policies.

Director Guyton addressed Mr. Zumudio's concerns.

Director Field made a motion to hold an executive closed session on June 5, 2023 at 5pm, at 12641 Missouri Bottom Rd, Hazelwood, MO 63042, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Sieve made a motion to hold a regular open session on June 12, 2023 at 6pm at 12641 Missouri Bottom Rd, Hazelwood, MO 63042 and on Zoom, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

CLOSED SESSION

Director Field made a motion to enter into closed session at 6:17 pm for the following reasons:

1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION, ATTORNEY-CLIENT COMMUNICATIONS (610.021 (1)).
2. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).

Seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REOPEN FROM CLOSE

Director Field motioned to adjourn the closed session and reconvene in Open Session at 8:12pm, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REPORT FROM CLOSED SESSION

Director Field made a motion to hire Wendy Wilson as a part time Administrative Assistant, seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

The Board of Directors has approved the promotion of Bob Sievers to Chief Medical Officer.

ADJOURNMENT

Director Sieve made a motion to adjourn the meeting, seconded by Director Field. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Meeting adjourned at 8:19pm.



Secretary, Board of Directors



President, Board of Directors

**MINUTES OF THE MEETING OF THE BOARD
OF DIRECTORS OF THE ROBERTSON FIRE PROTECTION
DISTRICT OF ST. LOUIS COUNTY, MISSOURI ON
MAY EIGHTH, TWO THOUSAND TWENTY-THREE**

The Board of Directors for the Robertson Fire Protection District met in a regular open session at the Administrative Offices at 12641 Missouri Bottom Road, Hazelwood, Missouri at 6pm on May 8, 2023. This meeting is being held in person. Individuals are asked to sign in. Individuals that plan to speak are required to sign in.

Jennifer Guyton, Chairwoman/Director
Steve Field, Treasurer/Director
Maggie Sieve, Secretary/Director
Adam Long, Assistant Chief
Matt Hoffman, District Attorney

The meeting is opened with the Pledge of Allegiance to the U.S. flag.

Director Sieve conducted a roll call. All directors were present.

AGENDA

Director Field made a motion to accept the agenda with the changes presented, seconded by Director Sieve. A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

MINUTES

Director Sieve made a motion to accept the open and closed minutes of April 24, 2023 and May 1, 2023 seconded by Director Field. A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ACCOUNTS PAYABLE

Director Field made a motion to pay the bills and invoices, seconded by Director Sieve. A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

NEW BUSINESS

Director Guyton introduced Privates Austin Rosa and Will Sterman.

Director Sieve made a motion to approve the All-Alert quote for \$2470.00, seconded by Director Field.
A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Sieve made a motion to approve the purchase of t-shirts through St Louis Embroidery for \$3378.00, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field made a motion to purchase water bottles for the employee appreciation gift for \$387.56, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Guyton presents landscaping bids. The issue is tabled.

FIRE CHIEF'S REPORT

Assistant Chief Long gave a report on the status of new employees and hiring date timelines.

Director Field made a motion to hold an executive closed session on May 15, 2023 at 5pm, at 12641 Missouri Bottom Rd, Hazelwood, MO 63042, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Sieve made a motion to hold a regular open session on May 22, 2023 at 6pm at 12641 Missouri Bottom Rd, Hazelwood, MO 63042 and on Zoom, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field made a motion to hold a special open session for IAFF, Local 2665 Negotiations on May 25, 2023 at 6pm, at 12641 Missouri Bottom Rd, Hazelwood, MO 63042 and on Zoom, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

CLOSED SESSION

Director Sieve made a motion to enter into closed session at 6:15 pm for the following reasons:

1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION, ATTORNEY-CLIENT COMMUNICATIONS (610.021 (1)).
2. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).
3. SEALED PROPOSALS AND RELATED DOCUMENTS OR ANY DOCUMENTS RELATED TO A NEGOTIATED CONTRACTS (610.021 (12)).

Seconded by Director Field. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REOPEN FROM CLOSE

Director Field motioned to adjourn the closed session and reconvene in Open Session at 7:17pm, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REPORT FROM CLOSED SESSION

Director Guyton reported that Fire Chief Brown has resigned.

The Board of Directors has approved hiring Dave Herman as Fire Chief of Robertson Fire District.

ADJOURNMENT

Director Field made a motion to adjourn the meeting, seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Meeting adjourned at 7:22pm.

President, Board of Directors

Secretary, Board of Directors

**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD
OF DIRECTORS OF THE ROBERTSON FIRE PROTECTION
DISTRICT OF ST. LOUIS COUNTY, MISSOURI ON
MAY FIFTEENTH, TWO THOUSAND TWENTY-THREE**

The Board of Directors for the Robertson Fire Protection District met in a special open session at the Administrative Offices at 12641 Missouri Bottom Road, Hazelwood, Missouri at 5pm on May 15, 2023. This meeting is being held in person. Individuals are asked to sign in. Individuals that plan to speak are required to sign in.

Jennifer Guyton, Chairwoman/Director
Steve Field, Treasurer/Director
Maggie Sieve, Secretary/Director
Dave Herman, Fire Chief
Adam Long, Assistant Chief
Matt Hoffman, District Attorney

The meeting is opened with the Pledge of Allegiance to the U.S. flag.

Director Sieve conducted a roll call. All directors were present.

AGENDA

Director Field made a motion to accept the agenda with the change presented, seconded by Director Sieve. A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ACCOUNTS PAYABLE

Director Field made a motion to pay the bills and invoices, seconded by Director Sieve. A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

NEW BUSINESS

Captain Pollermo updates the public on the situation with the broken engine bay door. Director Sieve motioned to approve the bid from Martin Door for \$8888.00 for the replacement of the overhead door in House 2, seconded by Director Field.
A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field motioned to approve the purchase of turnout gear from Sentinel Emergency Solutions for \$35,883.41, seconded by Director Sieve.
A roll call vote was taken.
Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Field motioned to accept the engagement letter with Hesse Martone Attorney and Consultants, seconded by Director Sieve.
A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Sieve motioned to approve the landscaping bid from Steve's Lawn Care, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Director Guyton discussed the need to raise the District's starting salary.

Director Guyton introduced Fire Chief Herman.

CLOSED SESSION

Director Field made a motion to enter into closed session at 5:19 pm for the following reasons:

1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION, ATTORNEY-CLIENT COMMUNICATIONS (610.021 (1)).
2. SEALED PROPOSALS AND RELATED DOCUMENTS OR ANY DOCUMENTS RELATED TO A NEGOTIATED CONTRACT (610.021 (12)).
3. PREPARATION, INCLUDING AND DISCUSSION OF WORK PRODUCT, ON BEHALF OF THE DISTRICT OR ITS REPRESENTATIVES FOR DISTRICT LITIGATION AND I.A.F.F. NEGOTIATIONS (610.021 (9)).
4. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).

Seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REOPEN FROM CLOSE

Director Field motioned to adjourn the closed session and reconvene in Open Session at 6:27pm, seconded by Director Sieve.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REPORT FROM CLOSED SESSION

Director Sieve motioned to raise the starting pay to \$22.26 an hour for all new hires as well as any employee currently on the first step of the pay scale to start the first day of the next pay period, seconded by Director Field.

A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ADJOURNMENT

Director Field made a motion to adjourn the meeting, seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Meeting adjourned at 6:30pm.

President, Board of Directors

Secretary, Board of Directors