

**MINUTES OF THE OPEN MEETING OF THE BOARD  
OF DIRECTORS OF THE ROBERTSON FIRE PROTECTION  
DISTRICT OF ST. LOUIS COUNTY, MISSOURI ON  
AUGUST THIRTEENTH, TWO THOUSAND TWENTY-FOUR**

The Board of Directors for the Robertson Fire Protection District met in a regular open session at the Administrative Offices at 12641 Missouri Bottom Road, Hazelwood, Missouri at 6:30pm on August 13, 2024. This meeting is being held in person. Individuals are asked to sign in. Individuals that plan to speak are required to sign in.

Jennifer Guyton, Chairwoman/Director  
Maggie Sieve, Secretary/Director  
Steve Field, Treasurer/Director  
Dave Herman, Fire Chief  
Adam Long, Asst. Chief  
Bob Sievers, Medical Officer

The meeting is opened with the Pledge of Allegiance to the U.S. flag.

Director Sieve conducted a roll call. All directors were present.

**AGENDA**

Director Field made a motion to accept the amended agenda as presented, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

**MINUTES**

Director Sieve made a motion to approve the open and closed meeting minutes for July 23, 2024, July 30, 2024, and August 5, 2024, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye Director Guyton-aye.

**ACCOUNTS PAYABLE**

Director Field made a motion to paying bills and invoices, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

**CHIEF'S REPORT**

Chief Herman reported that the District's training tower has been repaired. There are new thermal sensors installed.

**MEDICAL OFFICER'S REPORT**

Medical Officer Sievers updated the public on the Back to School event on Saturday, August 17<sup>th</sup>, 2024 from 10:00am to 12:00pm.

Director Sieve made a motion to hold a regular closed meeting August 20, 2024, location to be determined, a pension board meeting, at 5pm, and a regular open meeting August 27, 2024, at 6:30pm, and Open Labor Contract Negotiation with Local 2665 September 5, 2024, at 6:30pm, at 12641 Missouri Bottom Road, Hazelwood, Missouri, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

### CLOSED SESSION

Director Field motioned to enter into closed session at 6:40pm for the following reasons:

1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION, ATTORNEY-CLIENT COMMUNICATIONS (610.021 (1)).
2. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021(3)).
3. PREPARATION, INCLUDING AND DISCUSSION OF WORK PRODUCT, ON BEHALF OF THE DISTRICT OR ITS REPRESENTATIVES FOR DISTRICT LITIGATION AND I.A.F.F. NEGOTIATIONS (610.021 (9))

Seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

### REPORT FROM CLOSED


Director Sieve motioned to adjourn the closed session and reconvene in Open Session at 6:55pm, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field, Director Guyton-aye.

### ADJOURNMENT

Director Field made a motion to adjourn the meeting, seconded by Director Sieve. A roll call vote was taken. Director Field, Director Guyton-aye.

Meeting adjourned at 6:57pm.



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Secretary, Board of Directors



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President, Board of Directors



ROBERTSON FIRE PROTECTION DISTRICT  
TENTATIVE AGENDA – OPEN BOARD MEETING AUGUST 13th, 2024–6:30 P.M.  
ROBERTSON ADMINISTRATIVE OFFICES - 12641 MISSOURI BOTTOM ROAD  
Zoom Link: <https://zoom.us/j/92876974555?pwd=qsFraUPQPaqYBbMPswqC2FV64uCF7n.1>  
**This meeting is being held in person and on Zoom.**

1. CALL TO ORDER:
  - a. Pledge of Allegiance
  - b. Roll Call
  
2. AMENDMENT AND/OR ADOPTION OF AGENDA
  
3. APPROVAL OF MEETING MINUTES - Open Board Meeting Minutes available on District's website following approval:
  - a. July 23, 2024: Open Board Meeting
  - b. July 30, 2024: Closed Board Meeting
  - c. August 5, 2024: Labor Negotiations Meeting
  
4. ACCOUNTS PAYABLE
  
5. CHIEF'S REPORT
  - a. Training Tower Repairs
  
6. MEDICAL OFFICER'S REPORT
  - a. Back to School Event
  
7. UPCOMING MEETINGS:
  - Closed Board Meeting—August 20<sup>th</sup>, 2024, at 6:30pm  
Location: TBD
  - Regular Open Board Meeting—August 27<sup>th</sup>, 2024, at 6:30pm  
Location: 12641 MO Bottom Rd, Hazelwood 63042 & Zoom
  - Open Labor Contract Negotiation with Local 2665—September 5<sup>th</sup>, 2024, at 6pm  
Location: 12641 MO Bottom Rd, Hazelwood 63042 & Zoom
  
8. THE ROBERTSON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS WILL HOLD A CLOSED SESSION. THE CLOSED SESSION WILL BE HELD IN ACCORDANCE WITH RSMO 610.021:
  1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION (610.021 (1)).
  2. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3)).
  3. PREPARATION, INCLUDING AND DISCUSSION OF WORK PRODUCT, ON BEHALF OF THE DISTRICT OR ITS REPRESENTATIVES FOR DISTRICT LITIGATION AND I.A.F.F. NEGOTIATIONS (610.021 (9)).
  
9. REOPEN FORM CLOSED
  
10. ADJOURNMENT