

**MINUTES OF THE OPEN MEETING OF THE BOARD
OF DIRECTORS OF THE ROBERTSON FIRE PROTECTION
DISTRICT OF ST. LOUIS COUNTY, MISSOURI ON
SEPTEMBER TWENTY-FIFTH, TWO THOUSAND TWENTY-THREE**

The Board of Directors for the Robertson Fire Protection District met in a regular open session at the Administrative Offices at 12641 Missouri Bottom Road, Hazelwood, Missouri at 6:05pm on September 25, 2023. This meeting is being held in person. Individuals are asked to sign in. Individuals that plan to speak are required to sign in.

Jennifer Guyton, Chairwoman/Director
Maggie Sieve, Secretary/Director
Steve Field, Treasurer
Adam Long, Assistant Chief
Bob Sievers, Medical Officer
Kenny Hughes, Fire Marshal
Paul Martin, District Attorney

The meeting is opened with the Pledge of Allegiance to the U.S. flag.

Director Sieve conducted a roll call. All directors were present.

AGENDA

Director Field made a motion to accept the amended agenda as presented, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

MINUTES

Director Sieve made a motion to accept the open and closed minutes of September 11, 2023, and September 19, 2023, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ACCOUNTS PAYABLE

Director Field made a motion to pay all bills and invoices as presented, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Guyton-aye.

NEW BUSINESS

Director Guyton discussed the new Retirement Accrued Leave Policy.

Director Guyton discussed the Award Ceremony catering bids from Salt + Smoke and Bogarts.

Director Sieve made a motion to accept the bid from Bogarts not to exceed \$1700.00, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye

Director Guyton discussed an incident with our lawn care company.

OLD BUSINESS

Director Guyton announced a tax rate hearing to being rescheduled for September 28, 2023 at 5pm.

Director Guyton reminded the public about the open Labor Contract negotiations being rescheduled for September 28, 2023 at 6pm.

CHIEF'S REPORT

Asst. Chief Long discussed new ambulance bids for the fiscal year 2025. The discussion is tabled until after Closed Session.

FIRE MARSHAL'S REPORT

Fire Marshal Hughes discussed a new RFPD website proposal by Weinacht Consulting Group. Terry from Weinacht Consulting Group gave a presentation on their proposal for developing a new website for the District.

Fire Marshal Hughes discussed the Life Safety Inspection Vault software.

Director Sieve made a motion to approve the contract with LIV pending approval from District Attorney Paul Martin and Director Guyton, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Fire Marshal Hughes gave the Fire Marshal Bureau Financial Report.

Fire Marshall Hughes discussed the bids for Square Terminal.

Director Field made a motion to accept the bid for the Square Terminal for \$285.37, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

MEDICAL OFFICER'S REPORT

Medical Officer Sievers discussed utilizing Rebound Ready to reform our worker's compensation. Katherine Banik gave the District a presentation on the program.

Director Guyton suggested the Board of Directors do additional research on the program before deciding on a path forward.

Medical Officer Sievers discussed bids for the Narc Safe removals and the setup for the new CompX Safes into the ambulances. Medical Officer Sievers discussed attempting the installation in house.

Director Field made a motion to accept the bid from American Response Vehicles to install CompX Narc safes into the ambulances for \$1065.00, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

Medical Officer Sievers discussed needed repairs to Ambulance 5017. Fire Chief Herman approved the repairs.

ATTORNEY'S REPORT

District Attorney Paul Martin discussed the mediation between the City of Hazelwood and the District.

District Attorney Paul Martin discussed the District's civil litigation against former Chief Don Miner and former Chief Maynard Howell to recoup lost District funds.

Director Guyton gave an update on the proposed legislation.

PUBLIC

Injured Firefighter Peter Viviano speaks to the Board of Directors in regard to his banked sick time, vacation time, and his year-end benefits.

Clara Faatz thanked the District for the lockbox program. Clara believes the newsletter will spread the word better for the elderly residents.

Director Field made a motion to hold a pension board meeting October 2, 2023 at 9am, a closed meeting on October 2, 2023 at 10:30am, and regular open meetings on October 16 and 30, 2023, at 6pm at 12641 Missouri Bottom Road, Hazelwood, Missouri, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

CLOSED SESSION

Director Sieve made a motion to enter into closed session at 7:35pm for the following reasons:

1. LEGAL ACTIONS, CAUSES OF LEGAL ACTION, OR LITIGATION, ATTORNEY-CLIENT COMMUNICATIONS (610.021 (1)).
2. HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN INFORMATION RELATING TO THE PERFORMANCE OR MERIT OF INDIVIDUAL EMPLOYEES IS DISCUSSED OR RECORDED (610.021 (3), 610.021(13)).

3. PREPARATION, INCLUDING AND DISCUSSION OF WORK PRODUCT, ON BEHALF OF THE DISTRICT OR ITS REPRESENTATIVES FOR DISTRICT LITIGATION AND I.A.F.F. NEGOTIATIONS (610.021 (9)).

Seconded by Director Field. A roll call vote was taken. Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REOPEN FROM CLOSE

Director Field motioned to adjourn the closed session and reconvene in Open Session at 8:00pm, seconded by Director Sieve. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

REPORT FROM CLOSED SESSION

Asst. Chief Long continued the discussion on the replacement of the ambulance in FY 2025.

Director Sieve made a motion to accept the bid for an AEV X-Series LTD Type 1 Custom Ambulance with a trade in for \$352,377.00, seconded by Director Field. A roll call vote was taken.

Director Sieve-aye, Director Field-aye, Director Guyton-aye.

ADJOURNMENT

Director Field made a motion to adjourn the meeting, seconded by Director Sieve. A roll call vote was taken. Director Sieve-aye, Director Guyton-aye.

Meeting adjourned at 8:06pm.

President, Board of Directors

Secretary, Board of Directors